

DDI-1492-74

16 May 1974

MEMORANDUM FOR: Associate Deputy Director for Intelligence

SUBJECT : FBIS Daily Report Printing Requirements

1. This memorandum responds to your request for a list of specifications for Daily Report printing, which could be used by the DDM&S to determine if such printing, now performed by the Printing Services Division, Office of Logistics, could be accomplished by commercial contract as a means of eliminating [ ] PSD staff positions. This list is attached at TAB A. 25X1

2. We have tried to be consistent with printing requirements and the needs of our consumers as we know them. We have not consulted PSD, and they of course would have the most authoritative information on technical printing matters. Our continuing contacts with OCI, OER, OSR, INR and the NSC staff support our requirements for reliability and timeliness. [ ] shop, IRS or the HSC, could provide a more definitive survey of Agency and Community needs and should be tasked to do this if the contract route appears likely. 25X1

3. Daily Report automation does not depend on who does the printing since it is designed primarily to replace manual processing within FBIS.

4. Neither does Daily Report automation depend on printing with the use of photocomposition. Based on expert outside advice, FBIS and PSD plans have been coordinated to include a PSD photocomposition capability because it would enlarge the printing options arising from an automated Daily Report, because it would be cost effective due to paper savings, and because it would expand PSD's photocomposition capability for other Agency printing. According to our automation consultant, photocomposition also may well require fewer PSD positions.

5. It should be recalled that FBIS originally provided its own printing support. As efforts were made further to centralize the Agency's printing capabilities, the FBIS printing function was transferred (30 Jan 1948) to what was then Reproduction Division. With the responsibility, FBIS transferred [ ] slots to enable the Reproduction Division to perform that mission. 25X1

6. DDM&S is now looking to save the mere handful of positions it takes to print the Daily Report today. The wisdom of this saving has to be examined in terms of overall cost effectiveness. Unless the printer meets reasonable standards for reliability, speed, and presentation, now met effectively and economically by PSD, the large resources devoted to FBIS field collection and those to be put into automation will be largely wasted. Trading high contract costs and uncertainty for [redacted] Staff positions strikes us as an illogical 25X1 choice, especially when it involves an important collection program that makes a heavy contribution to finished intelligence.

[redacted] 25X1  
DON H. PETERSON

Director

Foreign Broadcast Information Service

Attachments:

- ANNEX - Distribution of FBIS Daily Reports
- TAB A - FBIS Daily Report - Printing Specifications
- TAB B - FBIS Daily Report - Current Printing Process
- TAB C - FBIS Daily Report - Printing Process with Photocomposition
- TAB D - Sample FBIS Daily Report with Annex
- TAB E - Sample FBIS Daily Report with Supplement
- TAB F - Sample FBIS Special Memorandum (Reaction Report)